



Arts, Enrichment & Innovation (A, E & I) Grant Guidelines for 2022-2023 School Year

The Bellevue Schools Foundation offers grants in Bellevue's public schools through the Arts, Enrichment & Innovation (A, E & I) Grant Program. The purpose of A, E & I Grants is to fund projects in the Bellevue School District (BSD) that extend the regular curriculum, encourage higher-level thinking skills, enrich students through art, music, culture, science, or other activities, and provide opportunities for innovation in classrooms. At a minimum, projects must serve students in an entire grade level (primary) or course level (secondary) at the applicant's school. Maximum grant award is \$1,500. The anticipated grant award date is Friday, October 28, 2022.

Requirements:

The project involves, at a minimum, students across a grade level (elementary school) or course level (middle/ high school). **Projects will not be funded if students at the targeted grade or course levels are excluded.**

Use Bellevue Schools Foundation Arts, Enrichment & Innovation Grant Application and Agreement for the current school year. **Application deadlines:**

- **Elementary Schools: 5:00 PM, Friday, September 16, 2022**
- **Middle/High Schools: 5:00 PM, Friday, September 23, 2022**

Late submissions will not be considered. Grant applications will be considered incomplete until the **signed** application and attachment(s) are received. Email the application attached as a **Microsoft Word** document and PDFs of the signed signature page (Page 1) and any attachments to grants@bsfdn.org. **See application for instructions.** Project report and reimbursement form must be submitted by **May 26, 2023** for funded projects. If your project will not be completed by this date, notify us in advance. Email report to grants@bsfdn.org. The form will be emailed to you when you receive notification on the status of your grant being awarded.

Things that will help your grant get funded:

- Innovative and compelling project.
- Active student involvement (more than sitting in an audience).
- Multi-school projects are encouraged, especially those involving Title 1 schools.
- Accurate completion of the application and project budget.

Common reasons that grants do not get funded:

- Incomplete or late application.
- Lack of a definite project or detailed budget.
- Lack of clear educational purpose or cultural value – nice, but not making a difference.
- Project completed or **requested purchases made prior to the grant award.**
- Request for items covered by BSD technology budget (e.g. document readers, computers).
- Final project report(s) for previous grant(s) not submitted.

Not funded:

- Money spent prior to grant award.
- Teacher salary or release time (subs).
- Snacks or meals.
- Incentives or rewards.
- Computer-related items and software either provided by or not supported by BSD Instructional Technology.
- Projects outside of the Bellevue School District.
- Personal use.
- Discriminatory practices.
- Religious activities.
- Before or after-school athletic activities.
- For-profit activities (or any business start-up purposes) or fund-raising purposes.

Replicated Projects:

You may base your application on a previously funded grant by you or a different applicant but doing so will not guarantee funding. Each grant application will be considered on its own merit in relation to other applications and available funding during each grant fiscal cycle.